

# Federal Work-Study Application

If you prefer, you can complete this form online at <http://sfs.wustl.edu>.

## INSTRUCTIONS

If you will be an undergraduate in the 2008–2009 academic year, and have been awarded and want to accept a Federal Work-Study (FWS) job, complete this form. If you are unable to complete this form online at <http://sfs.wustl.edu>, you may complete the paper form and mail it to STUDENT FINANCIAL SERVICES, WASHINGTON UNIVERSITY IN ST. LOUIS, CAMPUS BOX 1041, ONE BROOKINGS DRIVE, ST. LOUIS, MISSOURI 63130-4899.

Name \_\_\_\_\_ Social Security # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
last first m.i.

Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_  
street/apartment city state zip

Indicate your status for the 2008–2009 academic year by checking ONE ITEM FROM EACH SECTION below:

- Freshman       Sophomore       Junior       Senior

Check the division in which you are a candidate for a degree:

- Architecture       Arts & Sciences       Engineering       Art       Business       University College

If you would like to indicate a special interest in a particular department, major, or job, please rank: (Refer to the list below or on our Web site, <http://sfs.wustl.edu>.)

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

This list will give you a general idea of the types of campus jobs available through Work-Study. A full list of job opportunities can be found on our Web site at <http://sfs.wustl.edu>.

### Types of Employers

1. Admissions
2. Alumni & Development
3. Athletics
4. Business School
5. Libraries
6. Medicine
7. Performing Arts
8. Theatre Arts

### Departmental Employers

**Architecture:** Givens Hall Wood & Metal Shop  
**Art:** Museum, Sculpture Lab, Media Center  
**Arts & Sciences:** History, English, Psychology, Biology  
**Business:** Administration, Faculty Services, Executive Programs  
**Engineering:** Computer Science, Biomedical, Civil

### Specific Job Titles

**Backstage Assistant:** set construction, lighting, sound, costumes

**Computer Consultant:** troubleshoot computers, word-processing assistance, Internet assistance, Web design

**Lab/Research Assistant:** prepare solutions, work with doctor or professor, monitor results

**Monitor/Proctor:** greeting, answering questions, keeping logs

**Office Assistant:** typing, filing, copying, data entry, marketing

**Tutor:** tutoring elementary school children in reading and math

Please complete and sign SIDE 2.

**Previous work experience/employment, summer camps, workshops, special programs and/or interests:**

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**Check any of the following in which you have experience:**

- |  |  |   |
|--|--|---|
| <input type="radio"/> Animal Care  | <input type="radio"/> Accounting               | <input type="radio"/> Advanced Courses (specify) _____                      |
| <input type="radio"/> Lab Assistant  | <input type="radio"/> Athletics                | <input type="radio"/> Art Work (type) _____                                 |
| <input type="radio"/> Manual Work  | <input type="radio"/> Carpentry                | <input type="radio"/> Audiovisual Equipment Operation (type) _____          |
| <input type="radio"/> Office/Clerical  | <input type="radio"/> Child Care               | <input type="radio"/> Foreign Language (specify) _____                      |
| <input type="radio"/> Photography  | <input type="radio"/> Data Entry               | # of years _____  |
| <input type="radio"/> Publications   | <input type="radio"/> Library                  | <input type="radio"/> Music (vocal, instrument?) _____                      |
| <input type="radio"/> Mail Work  | <input type="radio"/> Sales Clerk              | <input type="radio"/> Pool Guard/Life Saving Certificate? _____ (yes or no) |
| <input type="radio"/> Writing  | <input type="radio"/> Spreadsheet Applications | <input type="radio"/> Water Safety Instructor _____                         |
| <input type="radio"/> Web Site Development   | <input type="radio"/> Driver's License         | <input type="radio"/> Sewing (type) _____                                   |
| <input type="radio"/> Typing: wpm _____  |  | <input type="radio"/> Theatre (type) _____                                  |
| <input type="radio"/> Computer Programming Language (UNIX, Linux, C++, etc.):<br>_____ |  | <input type="radio"/> Research (type: plant, cell, etc.) _____              |
|  |  | <input type="radio"/> Word Processing (type: Word, WordPerfect, etc.) _____ |

**Are you interested in becoming a tutor for children?**    reading:  yes     no       mathematics:  yes     no

Describe any physical limitations \_\_\_\_\_

Are you willing to ride Washington University–provided transportation to a job near campus?     yes     no

Are you willing to:     work days     work evenings     work weekends

**NOTE:** If you have any additional comments or special circumstances you would like us to know about, please attach them to this application. Please consult FWS Policies and Procedures, available at Student Financial Services, for further information about student responsibilities and general FWS program information.

This Federal Work-Study application authorizes Washington University to verify and assign an FWS job for subsequent periods of enrollment at Washington University.

You are under no obligation to accept our offer of an FWS job. If you choose to decline it, the other component(s) of your financial assistance award will not be affected.

**Student Certification**

I accept the FWS funds awarded to me and certify that I am enrolled, or accepted for enrollment, as at least a half-time student at Washington University during the 2008–2009 academic year. I understand that as a Washington University employee I will be expected to perform my job in a responsible manner, and I will comply with the requirements of the job and the instructions of my supervisor.

Student's Printed Name

Student's Signature

Date